Meeting Minutes

Administration

**Meeting Type:** Daily Standup

**Sprint Number**: 4

**Date:** 7/10/2020

**Start** **Time**: 6:02pm

**End** **Time**: 6:15pm

**Participants:**

Alana Tobgui (s3760538)

Dan Bound (s3719027)

Gleb Bogachev (s3694543)

Xuan Vo (s781244)

Topics

**Topic 1 – Front End:**

Alana—creating side nav bar for phone and tablet functionality

Alex—updating cancel buttons, employee dashboard

Gleb—busy with another assignmnt

**Topic 2 – Back End:**

Daniel –busy with another assignment

**Topic 3 – Documentation:**

All should udpate clickup after meeting